GOT QUESTIONS?
READ ON FOR ALL THE ANSWERS...

Q. How do I use the new online system?
Check out page 2 for a step-by-step guide.

Q: I don’t like sharing my tax details”
All we need is your signature and PPS number. We retain this information securely and only for the purpose of obtaining tax rebates.

Q: Does signing the CHY3 form cost me anything?”
No, not a cent.

Q: Can I claim the rebate myself?”
No, only a charity can claim the rebate.

Q: How much extra can the charity receive from the tax rebate?
45%! For example, if you have donated €250 in a calendar year, we can claim an extra €112 from Revenue, making your donation worth €362.

Q: Am I associated with the approved body (charity)?
Donors, fundraisers and volunteers are not considered as being associated with Barretstown. See the official notes for more details.

Q: Will I have to donate for 5 years if I sign the Enduring Certificate CHY3 form?
Signing the CHY3 Enduring Certificate does not oblige you to donate for the next 5 years. It simply means that if you choose to support us again in the next 5 years we can claim the tax back without the need for more forms. If you would prefer not to sign the 5 year form you can complete an annual CHY4 form, valid for 1 year.

Q: I am self-employed, can I claim it myself?
Not anymore. Since 2013 self-employed people can no longer claim tax relief themselves. Only the charity can claim it on their behalf.

Q: What if I support more than one charity?
Each charity can claim the tax relief, so long as the total value of the claims is less than the amount of tax you paid in that year.

Q: I don’t think I pay tax – I am not employed or I don’t have a pension?
You don’t need to be working full time. The amount of tax you pay in a year should at least equal the tax rebate to the charity, so you don’t have to be paying a lot of tax. For example, if you donated €250 the tax rebate would be €112, so you would only need to have paid €112 in tax in the whole year. People often pay tax on other forms of income such as pensions, social welfare payments and investments.
Completing the CHY3 online is simple. To help, we’ve provided a step-by-step guide.

1. **Log on** to our secure site at: [www.barretstowntax.org](http://www.barretstowntax.org)

2. **Click** on the ‘Complete Your Form’ Button at the bottom of the screen.

3. **Enter your personal details to our secure form** by clicking on the relevant text fields.

4. Click on the ‘click here for signature’ field to sign.

5. Sign your name using your **mouse, finger, stylus** or **upload an image** of it.

6. Press ‘Submit’.

7. **That’s it...** you’re all done!

If you wish to find out more about the scheme, or have a question about completing your CHY3 form, contact us at:

Email: [Fundraising@Barretstown.org](mailto:Fundraising@Barretstown.org) Phone: **045 - 864 115**

Thank you for Pressing Play on childhood.